



Rutland County Council

Catmose Oakham Rutland LE15 6HP

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Minutes of the **MEETING of the HEALTH AND WELLBEING BOARD** held in the Council Chamber, Catmose, Oakham, Rutland, LE15 6HP on Tuesday, 22nd March, 2016 at 2.00 pm

PRESENT:

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| 1. | Richard Clifton (Vice Chair) | Portfolio Holder for Health and Adult Social Care |
| 2. | Alastair Mann | Alternative Portfolio Holder for Health and Adult Social Care |
| 3. | Dr Andy Ker | Vice Chair, East Leicestershire and Rutland Clinical Commissioning Group (ELRCCG) |
| 4. | Helen Briggs | Chief Executive, RCC |
| 5. | Jane Clayton-Jones | CEO of Rutland Citizens Advice |
| 6. | Jennifer Fenelon | Chair, Healthwatch Rutland |
| 7. | Mike Sandys | Director of Public Health, Leicestershire and Rutland |
| 8. | Tim Sacks | Chief Operating Officer, East Leicestershire and Rutland Clinical Commissioning Group (ELRCCG) |
| 9. | Dr Tim O'Neill | Deputy Chief Executive and Director for People, RCC |
| 10. | Wendy Hoult (rep. Trish Thompson) | Better Care Manager for the East Midlands, NHS England Local Area Team |

IN ATTENDANCE:

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| 11. | Annie Palmer | External Relations & Engagement Manager, EMAS |
| 12. | Paul Benton | Deputy Director of Quality, EMAS |
| 13. | Richard Foster | Portfolio Holder for Safeguarding Children and Young People |
| 14. | Sarah Iveson | Healthwatch Rutland |
| 15. | Yasmin Surti | Lead Commissioner for Mental Health & Learning Disabilities, Leicester City Council |

OFFICERS PRESENT:

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| 16. | Mark Andrews | Deputy Director for People, RCC |
| 17. | Jane Narey | Corporate Support Officer (minutes), RCC |
| 18. | Karen Kibblewhite | Head of Commissioning, RCC |

700 APOLOGIES

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| 19. | Amy Laurie (nee Callaway) | Head of Community Support Services, Spire Homes |
| 20. | Inspector Lou Cordiner | Leicestershire Constabulary |
| 21. | Rachel Dewar | Leicestershire Partnership NHS Trust |

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| 22. | Sandra Taylor | Health and Social Care Integration Project
Manager, RCC |
| 23. | Terry King (Chair) | Leader of Rutland County Council |
| 24. | Trish Thompson | NHS England Local Area Team |
| 25. | Yasmin Sidyot | Head of Strategy and Planning, East
Leicestershire and Rutland Clinical
Commissioning Group (ELRCCG) |

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In the absence of Mr King as Chair; the Vice-Chair, Mr Clifton chaired the meeting.

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701 RECORD OF MEETING

The minutes of the meeting of the Rutland Health and Well-being Board held on the 26th January 2016, copies of which had been previously circulated, were confirmed as a correct record and signed by the Chair.

702 DECLARATIONS OF INTEREST

No declarations of interest were received

703 PETITIONS, DEPUTATIONS AND QUESTIONS

No petitions, deputations or questions were received from members of the public.

704 BETTER CARE FUND (BCF) PLAN 2016-17

Report No. 71/2016 was received from Ms Taylor and presented by Mr Andrews and Ms Kibblewhite. The purpose of the report was to update the Board on the progress made with the development of the 2016-17 BCF Plan.

During discussion the following points were noted:

- a) The draft BCF 2016-17 Narrative Plan and the Planning Submission spreadsheet were submitted on the 21st March 2016 and these would be distributed to Board members for their information.
- b) Feedback regarding the draft plan had been received and would be incorporated into the final BCF Plan 2016-17, for submission by the 25th April 2016.
- c) The Board thanked Mr Andrews and Ms Kibblewhite for all their hard work in producing the plan which was well written and very clear.

AGREED:

1. The Board **NOTED** the progress on the 2016-17 BCF plan preparation and approval process;
2. The Board **AGREED** that the final 2016-17 BCF Plan be sent electronically to Board members for approval in time for the submission deadline (25th April 2016); and
3. The Board **AGREED** that if any major changes were required in the final 2016-17 BCF Plan then these would be discussed and approved by Mr Andrews and Mr Clifton.

705 DIRECTOR OF PUBLIC HEALTH: ANNUAL REPORT 2015

Report No. 67/2016 was presented by Mr Sandys. The purpose of the report was to update the Board on the health of Rutland's population.

During discussion the following points were noted:

- a) The focus of the report was on communities.
- b) There were four community centred approaches:
 - i) Strengthening Communities
 - ii) Volunteer and Peer Roles
 - iii) Collaboration and Partnerships
 - iv) Access to Community Resources
- c) There were six recommendations:
 - i) Extending healthy life expectancy.
 - ii) Development of community prevention and wellness services.
 - iii) Increasing and improving community engagement in planning.
 - iv) Development of co-production models.
 - v) Using a 'Health Impact Assessment (HIA)/ Health in All Policies' approach.
 - vi) Better coordination and communication of prevention activities.
- d) There would be an over-arching action plan which would include the Health and Well-being Board, the Director of Public Health's Annual Report and other priorities.
- e) Expansion on the prevention strand under the BCF Plan was required to identify monetary income/expenditure on the community centred approaches, as identified in the Director of Public Health's annual report.

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Ms Palmer joined the meeting at 2.15 p.m.

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- f) The report highlighted the areas of commissioning currently ongoing in Rutland.

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Mr Sacks joined the meeting at 2.20 p.m.

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- g) The Board thanked Mr Sandys for a very good report which was focussed on and specific to Rutland.

AGREED:

1. The Board received and **NOTED** the Director of Public Health's Annual Report; and
2. The Board **SUPPORTED** the recommendations in the report.

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Mr Foster joined the meeting at 2.27 p.m.

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706 EAST MIDLANDS AMBULANCE SERVICE: QUALITY ACCOUNT

Report No. 68/2016 was presented by Mr Paul Benton, Deputy Director of Quality, East Midlands Ambulance Service. Mr Benton also gave a presentation to attendees; a copy of which would be circulated to members.

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Ms Iveson left the meeting at 2.40 p.m.

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During discussion the following points were noted:

- a) The placement of two or three 'key paramedics' across the EMAS area was being developed.
- b) The skills within each area were being looked at in order to utilise resources.
- c) In order to ensure success, the service would work closely with local GP's, the NHS and the CCG.
- d) The report should be more specific to Rutland and should include data for Rutland.
- e) The listed 2015/16 priorities (page 98) should include 'educating the public'; an item listed as 'What could be improved?' (Page 112).

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Ms Iveson re-joined the meeting at 2.44 p.m.

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AGREED:

1. The Board **REVIEWED** the EMAS Quality Account report.
2. That Mr Benton distribute Rutland data regarding EMAS to the Rutland Health and Well-being Board.

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Ms Surti joined the meeting at 2.58 p.m.

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707 HEALTH AND WELL-BEING PRIORITIES

Report No. 69/2016 was presented by Ms Kibblewhite, Head of Commissioning.

During discussion the following points were noted:

- a) The Board was introduced in 2011 and had identified three main themes to focus on:
 - i) Theme 1: Giving children & young people the best possible start
 - ii) Theme 2: Enable people to take responsibility for their own health
 - iii) Theme 3: Help people live the longest healthiest life they can
- b) In order to move forward the Board must answer six key questions:
 - i) How can we ensure system leadership with collective responsibility for *local* outcomes?

- ii) Are we future planning based on clear evidence of need? How can we improve this?
 - iii) Do we effectively join up the CCG and Council priorities, commissioning and decision-making, driving the agenda for BCT and BCF accordingly?
 - iv) Do we have the right balance between addressing local needs and the wider determinants of health, and the BCT - and in future - the STP drivers?
 - v) Do we lead the discussions on system redesign, involving the key partners in identifying opportunities, reducing costs and ensuring effective care pathways? Do we understand the implications for Rutland where these discussions are on an LLR footprint?
 - vi) How can we monitor and support the health messages and impact across the widest possible system in Rutland, ensuring links to housing, leisure and wider quality of life services?
- c) The Board should focus on the integration of services.
 - d) Rutland needed to be an attractive place for healthcare providers to work in.
 - e) The Board should focus on what Rutland needed.
 - f) The Board must challenge itself and not be complacent.

AGREED:

1. The Board **AGREED** that a separate meeting be held to discuss the key questions and spend dedicated time to identify what the Board wanted to achieve and how it would achieve it. Date/time/venue to be confirmed.

708 TRANSFORMING CARE PLAN

Report No. 70/2016 was presented by Ms Yasmin Surti, Lead Commissioner for Mental Health & Learning Disabilities at Leicester City Council.

During discussion the following points were noted:

- a) Rutland dealt with small numbers in comparison to other areas. This meant that a small change could result in a target being missed.
- b) Rutland County Council was only listed in one of the identified work-streams – ‘Strategic Commissioning’ (page 216). The Council should be identified in other work-streams.

709 ANY URGENT BUSINESS

There was no urgent business

710 DATE OF NEXT MEETING

The next meeting of the Rutland Health and Well-being Board was yet to be confirmed and the Clerk would notify Members as soon as dates had been approved by Council.

AGREED:

The following items be included on the next agenda:

- 1. Better Care Fund Plan 2016-17 – update**

2. Children, Young People and Families (CYPF) Plan 2016-19

To approve the updated CYPF Plan 2016-19 produced by the Children's Trust Board

Report from Bernadette Caffrey

3. Rutland Health and Well-being Board: Terms of Reference

To review/update the board's terms of reference

Report from Mark Andrews

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The Chairman declared the meeting closed at 3.47 pm.

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